



FAB Committee Meeting

Date: 8th November 2022 8pm KS2 Yr6 base

Attendees

Dirk, Louise, Sally, Haley, Alison, Beth, Heidi, Marlena, Anna, Ruth, Ben, Ben M

Apologies: None

Previous meeting minutes

Approved, no comments

Treasurer's Report

Apologies from Haley that the treasurer report is not ready due to HSBC being unavailable. Little change from last month. Income to date for the swimming, quiz and Christmas cards.

Summary from 2021/2022 finances. Last year we raised just over £17k, we carried forward £15k from the previous year. Around £10k committed already for year groups (£1k per year), Science week, entry for Just Dance, Yr2 /Yr6 treat, Christmas stuff and ice lollies.

£9k for KS2 adventure trail to be spent this year, so £12,600, able to cover the committed spend and excess towards other things.

Recent Events / Matters Arising

- **Recruitment of new roles** - Marlena joined the meeting. **Action Dirk** to send message to comms to relay the message for remaining roles.
- **Whatsapp group** - **Action Alison** to tell the team which classes she is missing and between us we'll work to fill the gaps.
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Upcoming Events

- **Christmas Fair** - Food team has met and decided menu.
Desperately need someone/team to manage the grotto decoration.
Communications to be sent w/c 14Nov.
Need 2 Santas and 2 Grinch.
Volunteer slots to be sent out. KS1 classes to be allocated stalls.
Raffle team are working on the raffle.
Louise to look into TENs license.
12 - 4pm agreed
- **Christmas jumper sale** - Rina is going to sort the running of the sale before the Xmas fair and at the Christmas fair. Crates to be put in reception areas on 09/11 by Louise
- **Quiet Area (Mr Gunn)** - To develop an area outside the dining hall with some planters and benches in KS2 for a quiet area to get away from the busy playground. £2k estimated cost.



- **Christmas Card update** – excess of £2.2k profit plus Sally will advise community of final order window open this week.
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- **AOB**
- Anna and Ruth joined the meeting to talk about ideas to brighten up the **Yr2 outside area**. Fundraising ideas – disco, movie afternoon were initial ideas. Explained the situation with discos at school being a non event, however there is a possibility of using an external venue with parents in attendance. Movie afternoon might be possible, but online streaming of latest films has changed the popularity of this event. Sponsored Park Run? (Downs have done this successfully). They will review options and let us know how we can support.
- **Summer Fair** date will be Saturday 15th July.
- **H&S** – all risk assessments in hand with Ben

Next meeting: 6th December 2022, 8pm, KS2

Actions from Nov 8th	Owner	Due date	Status
Send message to comms to relay the message for remaining roles	Dirk	ASAP	
Advise which classes are missing contacts and we'll aim to fill the gaps with our network	Alison	ASAP	
Send Weduc msg: how much we made at the quiz and what future fundraising items we could be contributing to.	Dirk	ASAP	
		ASAP	